



KLEINFELDER MEMORANDUM

TO: Gino Cresta, Dan Dragani | Town of Swampscott
FROM: David Peterson | Kleinfelder
DATE: November 3, 2014
SUBJECT: Monthly Progress Update
- Lower Paradise Road Drain Replacement Design & Bidding
- Town-Wide Drainage Study

This Memorandum serves as a status report of work completed during October and work anticipated to be completed in November for the ongoing projects in Swampscott. Please share this with the Town Administrator, Board of Selectmen, and others as you see fit.

LOWER PARADISE ROAD – DRAINAGE DESIGN & BIDDING

The following work was completed during the monthly period ending October 26, 2014:

- Incorporated comments from the Town on the bid drawings and specifications
- Completed the bid-ready drawings and specifications
- Advertised for bidding in Central Register, Dodge Reports and the Lynn Item
- Note that the MassDOT permit is still pending and will be incorporated as an Addendum to the contract.
- Note that Kleinfelder repeatedly contacted NGrid – Electric to request information about their electric utility in the project area and has had no success getting information from them. The Town has offered to contact NGrid as well.

During November 2014, the following activities are anticipated:

- Distribute bid documents to prospective bidders and manage the planholder list.
- Maintain listing of written question.
- Draft and issue one Addendum.

The bid date for this project is presently scheduled for 2PM on December 2, 2014 in the Town Hall first floor conference room.



TOWN-WIDE DRAINAGE STUDY

The following work was completed during the monthly period ending October 26, 2014:

- Continued to set up the hydraulic models with data from available drawings furnished by the Town. Priority is being given to the Phillips Beach drainage system at this time.
- Data adjustments have been required to allow for different datums and rim elevation discrepancies.
- Currently, all models are simultaneously under development, except for the Foster Pond model.
- Apart from the Foster Pond model, there are seven (7) other independent models under construction.
- A field program is also under development. This includes taking drain manhole measure downs to confirm inverts, confirm connectivity of the system, and verify pipe diameters.

During November 2014, the following activities are anticipated:

- Continue to develop the models as described above
- Begin field program, assuming it is fully scoped out in this time period.